



SITALKUCHI COLLEGE

Estd : 1999

NAAC Accredited at B

Affiliated under Cooch Behar Panchanan Barman University



Ref. No. SLKC/144/AME/25



Date: 29-10-2025

TENDER NOTICE- 124/2025

Sealed quotations are invited from reputed and experienced contractors/ service providers for the Annual Maintenance Contract (AMC) of Electrician Services at Sitalkuchi College, Sitalkuchi, Cooch Behar, for a period of one year, subject to renewal based on performance and requirement.

Scope of Work

- Routine maintenance of all electrical fixtures, fittings, and installations within the college premises.
- Attending to electrical faults and breakdowns promptly.
- Installation or replacement of electrical components as required.
- Assistance during special programs involving electrical arrangements.
- Preventive maintenance for uninterrupted electrical functioning.

Eligibility Criteria

- The bidder must have valid Trade License, PAN.
- The bidder must have at least two years of experience in similar electrical maintenance work in government or reputed institutions.
- Supporting documents to prove experience must be attached with the tender.

Terms and Conditions

1. The contract period shall be for one (1) year from the date of issue of the work order.
2. The contractor shall deploy one qualified and licensed electrician during college working hours and on-call during emergencies.
3. Required materials beyond minor consumables (like wires, switches, bulbs) will be supplied by the college.
4. Payment shall be made on a monthly or quarterly basis after verification of satisfactory service reports.
5. The college reserves the right to reject any or all tenders without assigning any reason.
6. The contractor shall ensure compliance with all safety and legal requirements regarding manpower.
7. Any damage to property due to negligence during maintenance shall be borne by the contractor.
8. The tender should include service charges, manpower rates, and applicable taxes separately.

Submission Details

- Last Date & Time for Submission: [30.10.2025 at 3 PM]
- Address for Submission: The Principal, Sitalkuchi College, Sitalkuchi, Cooch Behar – 736158
- Tender Opening Date: [31.10.2025]



P.O. Sitalkuchi, Dist. Cooch Behar
West Bengal, Pin - 736158



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(Dr. Sangeeta Roychowdhury)



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